

Village of Elwood regular meeting minutes, May 8, 2024

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Wednesday, May 8, 2024. Said meeting was called to order at 7:00 p.m. by Vice-Chair Tilson who acknowledged the Open Meetings Act posted on the south wall of the meeting room. Present were Trustees Fong, Townsend and Kleine; Board Chair Martin was absent. Clerk Jauken was present to record the minutes. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on May 2, 2024 and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office on May 7, 2024. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

A motion was made by Fong, seconded by Kleine, to approve the April 10, 2024, regular meeting minutes as presented. There being no discussion, the roll call vote was: ayes: Townsend, Kleine, Fong, Tilson; nays: none; absent: Martin; motion carried 4-0-1.

After reviewing claims, a motion was made by Kleine, seconded by Townsend, to approve and pay the Village and Library claims as presented. There being no further discussion, the roll call vote was: ayes: Fong, Townsend, Kleine, Tilson; nays: none; absent: Martin; motion carried 4-0-1. Claims are as follows:

Aflac	256.40	emp pd ins
ATC Communications	14.90	email, web
Aurora Cooperative	171.25	supplies, fuel
Black Hills Energy	164.88	utilities
Blue Cross Blue Shield of NE	2,795.21	June health insurance
CAMAS Publishing	189.83	publications
Community Redev. Authority	6,250.00	budget
Community Redev. Authority	3,892.20	TIF for Lot 3
Corder, Kirk	49.00	cell phone
Dawson Public Power District	4,136.16	utilities
Eakes - Copier	124.65	copier payment
Elan Financial Svcs, SF credit card	46.05	supplies
Elwood Hometown Coop Market	18.06	supplies
Great Plains Communications	173.71	phone, internet
Hanson, Gordon	85.00	UT dep refund
Hart & Huyser	1,415.00	atty fees
Jones Plumbing & Heating Inc.	13.00	water supplies
Lawn In Order - Shaune LaPrade	690.00	lawn, cemetery mowing
MTL, Inc.	160.50	cleaning
Mutual of Omaha	21.60	June emp life ins
NE Dept of Revenue	336.47	sales & use tax
NE Public Health Environ. Lab.	16.00	water testing
One Call Concepts, Inc.	12.76	811 locate fees
Petty Cash	220.00	pool start up cash
Pinnacle Bank	765.63	HSA contribution
Schaben Sanitation - Roll-off	728.59	large dumpster
Schaben Sanitation Inc.	6,965.12	trash fees
Schutz, Shane	20.00	cell phone

Smith, Clint	75.00	UT dep refund
Smith, Donald R.	70.00	UT dep refund
Sunbelt Rentals	1,469.05	lift for ball lights
T&T Lawn Care	812.50	Ballfield
Tilson, Charles, Dpty zoning admin.	75.00	bldg permits
T. L. Sund Constructors, Inc.	2,627.20	water repair
U-Save Pharmacy	238.50	paper
TOTAL	\$35,099.22	
PREAPPROVED/PREPAID CLAIMS:		
EFTPS	2,964.16	April federal payroll taxes
Mutual of Omaha	21.60	May emp life ins
Payroll	9,348.12	April net payroll
Schwab - retirement fund	321.76	April company match
TOTAL PREPAID	\$12,655.64	
TOTAL CLAIMS	\$47,754.86	
LIBRARY CLAIMS:		
Black Hills Energy	179.92	utilities
Dawson Public Power District	110.24	utilities
MTL Inc	267.50	janitor
Village of Elwood	2,067.39	wages, ss/mc, utilities
Pinnacle Bank CC	805.25	supplies
Walmart (Capital One)	15.31	supplies
Elwood Hometown Coop Market	30.39	supplies
D & R Computing	4,800.89	computers/accessories
TOTAL LIBRARY CLAIMS	\$8,276.89	

A motion was made by Kleine, seconded by Fong to renew the upcoming maturing Certificates of Deposit for the 7-month special at 5.05% interest rate if it is still available. There being no discussion, the roll call vote was: ayes: Townsend, Kleine, Fong, Tilson; nays: none; absent: Martin; motion carried 4-0-1.

A motion was made by Kleine, seconded by Townsend, to approve the Treasurer's report as presented. There being no discussion, the roll call vote was: ayes: Fong, Townsend, Tilson, Kleine; nays: none; absent: Martin; motion carried 4-0-1.

Minutes from the Community Redevelopment Authority were reviewed.

There was no Sheriff's report.

Utility Superintendent Corder reported a few people using the dump that were from out of town and were not issued a PIN to access the dump. The Board discussed sharing a notice about dump rules and not overloading the dumpster. Specifically, the dump should not be used for commercial projects, such as construction projects, or for people who do not have access otherwise. Corder reported there was some hail damage to Village buildings and vehicles and the Board discussed its desire to have the damage reviewed by insurance. Trustee Tilson will check on ball field lights.

Tyler Hilmer from Miller & Associates was present to review the engineering agreement for the water meter project. A motion was made by Fong, seconded by Kleine, to approve the agreement with Miller & Associates Consulting Engineers, P.C. There being no further discussion, the roll call vote was: ayes: Townsend, Kleine, Fong, Tilson; nays: none; absent: Martin; motion carried 4-0-1.

The Trustees discussed the water meter project and determined funds do not need to be requested until funds are needed and grant allocations are known.

A complaint about a property was reviewed. West Central Nebraska Development District will be asked to review it.

Resolution 2024-02 was reviewed which authorizes the Village Clerk to sign the agreements for the LIGHT insurance program. A motion was made by Fong, seconded by Kleine, to approve said Resolution. There being no further discussion, the roll call vote was: ayes: Townsend, Kleine, Fong, Tilson; nays: none; absent: Martin; motion carried 4-0-1.

An estimate was received from Moonlight Electric to replace the fluorescent office lights with LED lighting. The Board discussed the number of lights needed and making a change in the location of a light. A motion was made by Kleine, seconded by Townsend, to make the changes needed replacing the lights not to exceed the proposed estimate of \$1,373.33. There being no further discussion, the roll call vote was: ayes: Fong, Townsend, Kleine, Tilson; nays: none; absent: Martin; motion carried 4-0-1.

The Board discussed hiring an additional assistant manager/lifeguard for the pool. The clerk will advertise for the position.

Clerk Jauken informed the Board about an upcoming training opportunity hosted by the League of Municipalities. A motion was made by Kleine, seconded by Fong to approve the Clerk to attend the training and hotel stay. There being no further discussion, the roll call vote was: ayes: Townsend, Fong, Kleine, Tilson; nays: none; absent: Martin; motion carried 4-0-1.

A brief discussion was held regarding the clerk attending a grant writing class. No action was taken.

There were three approved building permits reviewed.

The Village received the resignation of part-time office employee Gerken and will advertise for a replacement.

Trustee Townsend reported that the ball committee purchased new equipment for the summer ball teams splitting the cost with Eustis.

The next regular Board meeting is scheduled for Wednesday, June 12, 2024.

Vice-Chair Tilson adjourned the meeting at 8:07 p.m.

Laurie Jauken, Clerk/Treasurer