

Village of Elwood regular meeting minutes, December 11, 2024

A regular meeting of the Board of Trustees of the Village of Elwood, Nebraska was held at the Elwood Village Office, 304 Calvert Avenue on Wednesday, December 11, 2024. Said meeting was called to order at 7:01 p.m. by Board Chair Martin who noted that the Open Meetings Act is posted and available to the public on the south wall of the meeting room. Present were Trustees Tilson, Fong, and Kleine. Trustee Townsend was absent. Clerk Jauken recorded the minutes. Notice of the meeting was given in advance thereof by publication in the Valley Voice Newspaper on November 28, 2024, and by posted notices at Security First Bank, Pinnacle Bank, Elwood Post Office and the Village Office on November 25, 2024. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

After reviewing minutes, a motion was made by Fong, seconded by Tilson, to approve the November 13, 2024, regular meeting minutes as presented. There being no discussion, the roll call vote was: ayes: Kleine, Tilson, Fong, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

After reviewing claims, a motion was made by Tilson, seconded by Fong, to approve and pay the Village and Library claims as presented. There being no discussion, the roll call vote was: ayes: Kleine, Fong, Tilson, Martin; nays: none; absent: Townsend; motion carried 4-0-1. Claims are as follows:

Aflac	256.40	emp. pd. Ins.
American Legal Publishing	419.00	sample ordinances
ATC Communications	14.90	email, website
Aurora Cooperative	249.23	fuel, supplies
Black Hills Energy	160.59	utilities
Blue Cross Blue Shield of NE	3,066.06	emp. health ins.
CAMAS Publishing	242.09	publications
Community Redevelopment Authority	8,333.33	budget
Corder, Kirk	49.00	cell phone
Dawson Pest Control	131.25	pesticide spraying
Dawson Public Power District	3,858.55	utilities
Eakes - Copier	124.65	copier payment
Eakes Office Plus	341.52	service agreement
Elan Financial Services - credit card	96.60	supplies
Elwood Care Center	2,325.00	budget
Elwood Public School	300.00	liquor license collection fee
Gosper Co. Rural Fire District	200.00	annual utility fee
Gosper Co. Sheriff's Office	10.00	ATV license fee
Great Plains Communications	179.57	internet at dump, phone
bill		
Hart, Huyser & Miller P.C., L.L.O.	300.00	attorney fees
Lawn In Order - Shaune LaPrade	60.00	mow office and library
Miller & Asso. Consulting Engineers	375.00	ARPA reporting fee
MTL, Inc.	107.00	cleaning
Municipal Supply, Inc. of NE	46.23	water supplies
Mutual of Omaha	21.60	life ins.
NE Dept. of Revenue	353.16	sales tax

One Call Concepts, Inc.	3.20	811 locate fee
Overhead Door of Kearney	200.00	seals on garage doors
Pinnacle Bank	765.64	HSA
Plum Creek Promotions	54.00	ATV license stickers
Schaben Sanitation - Roll-off	1,515.17	large dumpster at dump
Schaben Sanitation Inc.	6,871.10	trash fee
Schutz, Shane	40.00	cell phone
Strain, Bobbie	39.23	UT deposit refund less
balance		
T&T Lawn Care	1,553.20	office, ball field
Tilson, Charles. Dpty Zon Admin	25.00	building permit
TOTAL	32,687.27	
PREAPPROVED/PREPAID CLAIMS:		
EFTPS	4,714.48	Nov. federal payroll taxes
Payroll	12,851.62	Nov. net payroll + 100 hrs.
comp.		
Schwab - retirement fund	498.31	Nov. company match
TOTAL PREPAID	18,064.41	
TOTAL CLAIMS	50,751.68	
*paid with sales tax funds		
LIBRARY CLAIMS:		
Black Hills Energy	196.14	utilities
Dawson Public Power District	106.45	utilities
MTL Inc	160.50	janitor
Village of Elwood	2,112.06	wages, ss/mc, utilities
Pinnacle Bank CC	112.23	books, postage
Elwood Hometown Coop Market	26.66	supplies
Jane Hilton	70.00	mileage
D&N Lammel's	208.00	plumbing repair
John Spivey	250.00	repairs
TOTAL LIBRARY CLAIMS	3,242.04	

Upon reviewing the Treasurer's report, the Trustees agreed to renew the upcoming maturing CDs for the highest rate available. A motion was made by Fong, seconded by Tilson, to approve the Treasurer's report as presented. There being no further discussion, the roll call vote was: ayes: Kleine, Tilson, Fong, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

Unfinished business included consideration of several Resolutions rescinding previous nuisance declarations. A motion was made by Fong, seconded by Tilson, to approve Resolutions 2023- 002-01, 014-01, 030-01, 037-01, 039-01, and 2024- 008-01, 011-01, 013-01, and 021-01 rescinding previous nuisance declarations on properties with said numbering labels. There being no further discussion, the roll call vote was: ayes: Kleine, Tilson, Fong, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

Upon reviewing the November 2024 election results as received by the County Clerk, a motion was made by Fong, seconded by Tilson, to accept the Certificate of Votes Cast showing votes cast of 260 for Shelby Borden and 202 for Shaune LaPrade to fill the two vacancies on the Village Board of Trustees. There being no discussion,

the roll call vote was: ayes: Kleine, Tilson, Fong, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

Board Chair Martin declared the meeting adjourned Sine Die at 7:11 p.m. to reopen shortly with the newly elected officials.

Board Chair Martin called the meeting to order at 7:12 restating that the open meetings act is posted as previously referenced.

Clerk Jauken administered the Oath of Office to Shelby Borden.

Board Chair Martin then called upon Kate Reiners, Elwood Care Center Administrator, who addressed the Board with concerns for the future needs of our elderly population and how to best serve them. The Trustees asked Reiners to reach out to a consultant for assistance with planning for Elwood's future assisted living and care center needs.

Board-Elect LaPrade arrived at 7:17 p.m. during the discussion of the care center.

Attorney Huyser administered the Oath of Office to Shaune LaPrade.

The reorganizational session began at 7:31 p.m. with a motion by Kleine, seconded by Borden, to appoint Tom Martin as Board Chair and Jim Kleine as Vice-Chair. There being no discussion, the roll call vote was: ayes: LaPrade, Borden, Kleine, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

A motion was made by Kleine, seconded by Borden, to appoint the following Board member to their respective committees: Townsend to Street and Solid Waste, LaPrade to Water and Sewer, Borden to Community Improvements, Parks & Recreation, Kleine to Elwood Care Center & Assisted Living, Martin to Community Redevelopment Authority, and Borden as the Library Liaison. There being no further discussion, the roll call vote was: ayes: LaPrade, Borden, Kleine, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

A motion was made by Kleine, seconded by Borden, to retain the following appointments: Kirk Corder as Utility Superintendent, Laurie Jauken as Clerk/Treasurer, Hart, Huyser & Miller, PC, LLO as legal counsel, Tom Martin and Sheriff Joshua Richie to the Board of Health. There being no discussion the roll call vote was: ayes: Borden, LaPrade, Kleine, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

A motion was made by Kleine, seconded by Borden, to reappoint the following for the Village: Valley Voice as legal newspaper, Pinnacle Bank and Security First Bank as depositories, Miller & Associates Consulting Engineers, P.C. as the engineering company, and Christopher A. Miller, License No. S-1091, Class A, and Professional Engineering license No. E-8775, as the Street Superintendent for 2025, January 1 through December 31, for the purpose of the 2025 Highway Incentive Payment, to be issued by the Nebraska Department of Transportation, in February 2025. There being no discussion, the roll call vote was: ayes: LaPrade, Borden, Kleine, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

A motion was made by Kleine, seconded by LaPrade, to reappoint Ellen Anderson to the Elwood Housing Authority for a 5-year term, Kenny Schwarz to the Elwood Community Redevelopment Authority for a 5-year term, Steve Rath and Dick Bennett to the Elwood Care Center and Assisted Living Board for a 4-year term each, and recommend to the Gosper County Commissioners to appoint Mark Weissert to the Gosper County Board of Adjustments for a 3-year term. There being no discussion, the

roll call vote was: ayes: Borden, LaPrade, Kleine, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

November Minutes and the Annual Report from the Community Redevelopment Authority (CRA) were reviewed. A motion was made by Kleine, seconded by Borden, to approve the Annual Report from the CRA. There being no further discussion, the roll call vote was: ayes: LaPrade, Borden, Kleine, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

Sheriff Richie reported that license plate cameras will be placed at the county line and will be able to monitor vehicles entering and exiting Gosper County, and the Sheriff's Office has switched to the State Patrol citation system.

Utility Superintendent Corder reported that the pool, park and sprinkler systems have been winterized and there is a snow fence up at the ball fields. There was discussion about getting generators for both wells with grants being available to assist with the cost. Discussion was held regarding placing riprap at the sewer lagoon and related costs.

A credit card purchasing policy was reviewed and discussed. A motion was made by Kleine, seconded by LaPrade, to approve Resolution 2024-15 approving a credit card purchasing policy for employees of the Village. There being no further discussion, the roll call vote was: ayes: Borden, LaPrade, Kleine, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

As the Board has had a change in structure, there is a need to change signatories for all Village accounts except the CRA accounts at the Village's banking institutions. A motion was made by Borden, seconded by LaPrade, to remove Charles Tilson on the Village bank accounts changing signers to: Thomas Martin as Board Chair, James Kleine as Vice-Chair, and Laurie Jauken as Village Clerk/Treasurer. There being no further discussion, the roll call vote was: ayes: Kleine, Borden, LaPrade, Martin; nays: none; absent: Townsend; motion carried 4-0-1.

There was one building permit approved in November.

The next regular Board Meeting is scheduled for Wednesday, January 8, 2024, at 7:00 p.m. and a training meeting is scheduled for Wednesday, January 22, 2024 at 7:00 p.m.

Board Chair Martin adjourned the meeting at 8:15 p.m.

Laurie Jauken, Clerk/Treasurer